

PATRON TELEPHONE AND CELL PHONE POLICY

Library telephone use

Library telephones are for library business only. Library staff will use telephones to call 911 for emergencies.

Patron cell phone use

Although the Library does not encourage the use of cell phones in the building, we do understand that there are times when it may be necessary. During these times, we ask that patrons be considerate and respectful of others by following these guidelines:

- Patrons are requested to place cell phones on vibrate or silence when in the library.
- Patrons should limit their calls to brief, quiet conversations.
- Patrons should not use their phones during library programs.
- Whenever possible, patrons should make and take calls on cell phones in the foyer or outside areas of the building.
- Library staff may require that patrons engaged in cell phone conversations move to the foyer or outside areas of the building to continue their conversations.
- Patrons should not use their phones at public service desks. Library staff will help the next patron needing assistance if a patron is actively using a cell phone.